

HTML Cleanup Checklist

- Get rid of all formatting by saving the file as a text file or by hitting "clear all" in the styles window.
- Do not put the file in Word again.
- Edit the file in Dreamweaver, Notepad, or another text editor.
- Add heading tags `<H1></H1>` ... `<H6></H6>` to all your headings.
- Refrain from using breaks `
`. Instead, make your paragraphs actual paragraphs with the paragraph tags, `<p></p>`.
- Get rid of all the curly quotes. Replace them with straight quotes.
- Get rid of the curly apostrophes. Replace them with straight apostrophes.
- Look through the code and make sure there aren't any `` tags (or at least there aren't very many of them).
- Look through the file and make sure all opened tags are closed and close tags are opened.
- Look through the code and make sure there's no modifying information in your paragraph tags and heading tags. Paragraph tags should just be `<p>`. Heading tags should just have `<h1>`.
- Don't use tabs to make lists. Use ordered lists and unordered lists.